

Invitation for Prequalification and Notice of Tender at College of Education Azare, Bauchi

College of Education Azare

P.M.B 44, Azare, Bauchi State.

Tertiary Education Trust Fund Special Intervention

Invitation for Prequalification and Notice of Tender

A. Introduction:

The College of Education Azare is a beneficiary of the year 2013 TETFUND Board of Trustee Special Intervention projects. In view of the above, the College hereby invites reputable and competent companies/firms for prequalification and tender submission in respect of the following project.

S/No Project Title Non-refundable Tender Fees (N)

1. Proposed Procurement and Installation of Office Furniture (50,000.00)

B. Pre-Qualification Requirements;

All interested bidders MUST enclose copy of items (i-iii), and original copy of item (vi) as stated below:

1. Evidence of registration with the corporate Affairs Commission (Only a Limited Liability Company will be accepted).
2. VAT certificate
3. Recent Tax Clearance Certificate for the last three (3) years with clearly written Tax Identification Number,
4. Audited Account and annual turnover of the Company in the recent three (3) years (with name, office address. Phone numbers and valid e-mail address of the Auditors),
5. Company Profile. This should contain among others.
 - Evidence of Technical competence (Staff & Equipment)
 - Evidence of execution of Similar project (this should include award letters and letters and practical completion certificate with colored Picture of the completed project and valid e-mail address and phone numbers of the institution where the project is executed for confirmation).

1. **vi.** Letter from company's bank stating financial capability of the company to execute the projects
2. **vii.** Evidence of Registration with ITF and certificate of compliance
3. **viii.** Evidence of Pension contribution of staff (certificate of compliance)

1. Collection of Tender Documents and Additional information

The tender documents and additional information can be obtain from the office of the Director works upon showing evidence of payment of non-refundable Tender fees indicated above. The fees are to be paid into the College account, details of which can be obtain from the college Bursar.

1. D. Submission of Pre-qualification and Tender Documents:

All pre-qualification and tender submissions should be in duplicates copies (Marked Original and Copy) and sealed in separated envelop enclosed in a common envelop. All envelopes must be wax sealed and bear the project title and lot number at the top right hand corner.

The company's name should be indicated on the revised side of the envelop and addressed to:

**The Director
Department of Works,
College of Education Azare,
P.M.B. 44, Azare, Bauchi State**

The envelope containing the Tender documents should be clearly marked "**Tender Document**" **All envelop should be inserted into the Tender box at the Procurement Department of the College.**

1. E. Opening of Pre-qualification and Tender

All Tender must be submitted on or before 8th April, 2014 by 10.00am
Prequalification submission would be opened same day by 12.00 noon at the conference room of the collage.

Tenders will be opened one (1) week later at the same venue by 10am. Note that only tenders of those pre-qualified will be opened. Tenders submission of those none pre-qualified will be returned to them sealed.

Contractors or their representatives, who chose to may attend the pre-qualification and tender opening.

Please Note:

- All expenses incurred associated with the preparation of the pre-qualification documents shall be borne by the prospective Contractor.
- The college reserves the right to reject any, or all of the pre-qualification submissions.

Signed

Registrar